

TORONTO ASSOCIATION OF LAW LIBRARIES
(the "Corporation")
DIRECTORS' MEETING Minutes

Thursday, the 11th day of April, 2013 12:00 p.m.
at McMillian LLP, Brookfield Place, Suite 4400
181 Bay Street, Toronto, Ontario

Present: Julie Anderson, Pamela Bakker, Laura Knapp, Leanne Notenboom, Jillian Taylor, Nathifa Williams

Absent: Eve Leung

The President, Julie Anderson, acted as Chair of the meeting, welcomed everyone and declared the meeting regularly constituted for the transaction of business, notice having been duly given and either a quorum or all of the directors being present.

1. Approval of Minutes

The Minutes of the Board of Directors' Meeting dated March 14, 2013 were approved without opposition.

2. Report of the Executive Officers

2.1. President's Report

2.1.1. Membership Fee Increase

Membership fees will not be increased this year. The increase will be postponed until next year for the 2014-2015 membership renewals. Donna Moore was advised of the change.

2.1.2. Annual General Meeting

The Annual General Meeting will be held on June 28, 2013 from 12:00 p.m. to 3:00 p.m. at La Maquette, 111 King St E, Toronto, Ontario.

2.1.3. Website

The new website will go live at the end of April. The Summerhill LCBO event on May 30, 2013 will be the first event to use the new website for registration. Julie Anderson will send an email to members regarding the new website and the cancellation of the TALL Directory the week of April 22, 2013. Julie Anderson has re-written content for the public portions of the website.

2.1.4. Newsletter Editor

Susan Barker is resigning as the editor of the TALL Quarterly. Stephen Spong will be the new editor.

2.2. Treasurer's Report

Eve Leung was not present but provided an update in advance of the meeting.

The February 14, 2013 Lunch and Learn on International Law cost \$607.70 and fees of \$391.63 have been received. A few payments are still outstanding.

The Faculty of Information was given \$100.00 to support the Special Libraries Exhibition.

2.3. Administrative Coordinator's Report

2.3.1. Website

All requested changes have been made to the membership and organizational information on the website. Committee information still needs to be updated. Any changes that need to be made are to be emailed to Jillian Taylor

2.3.2. Membership Renewals

Membership renewal information will be sent out at the beginning of May 2013 after the website has gone live.

2.4. Vice-President's Report

2.4.1. Education Committee

Rita Vine will present a session on training on April 24, 2013. Registration information has been sent out and several registrations have been received.

A wine tasting event will be held at the Summerhill LCBO on May 30, 2013 from 5:30 p.m. to 8:00 p.m. The cost is \$65.00 and includes a complimentary glass of champagne and appetizers. There will also be a tour of the facility. There is space for 30 attendees, and a minimum of 10 attendees is required.

The Education Committee is going to ask Vicki Whitmell for a list of the 10 best practicum projects from her Special Libraries Course. The list will be published in the TALL Quarterly to encourage law libraries to create projects/positions for practicum students in the Special Libraries Course.

2.4.2. Publisher's Liaison Committee

A publisher's forum on e-books will be held on April 29, 2013 from 4:30 to 6:00 at the University of Toronto Law School.

Possible future initiatives include publishing biographies of senior publishing management in the TALL Quarterly and a forum on publishing issues related to Java.

2.4.3. iSchool Student Fundraising Site

Sarah-Anne de Groot is a University of Toronto iSchool student who has been diagnosed with brain cancer. Links to her fundraising site will be added to the TALL website and Facebook page.

2.5. Past President's Report

2.5.1. James D. Lang Award

No applications have been received. If no applications are received by the April 12, 2013 deadline, Laura Knapp will send out an email extending the deadline.

2.5.2. Elections

Eric Leduc will join Laura Knapp on the Elections Committee. The Committee will start recruiting candidates for the Vice-President/President-Elect and Treasurer positions next week.

2.6. Membership Liaison's Report

2.6.1. Union List

The Union List Committee has posted some content on the new website.

2.6.2 IT Committee

The IT Committee is currently reviewing the new website to identify out of date content. The changes to the content will be then made by Julie Anderson and Jillian Taylor. Responsibility for updating the website will be determined at a future date and a website updating policy will be drafted. A training session for the IT Committee members will also be held in the future.

2.6.3 Newsletter

The Newsletter will be published shortly.

3. Next Meeting

The next meeting will be on May 9, 2013 at Faskens.

4. Conclusion

Meeting concluded at 1:15 p.m.

Julie Anderson,
President

Leanne Notenboom,
Secretary